

# Let Your Life Shine: ALPHA XI State Project

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## **LET YOUR LIGHT SHINE: Pioneer Women Educators of Wyoming Vol. V**

Biographies and autobiographies of women educators in Wyoming born before 1950. They **need not** be members of Delta Kappa Gamma.

**THESE BIOGRAPHIES ARE DUE TO ALPHA XI STATE NO LATER THAN APRIL 1, THE DEADLINE FOR PUBLICATION. This is your last opportunity for you to be included in this book.**

Mail to: Dr. Irene Story, 505 Star Valley Drive, Cheyenne, WY 82009.

Send electronic copy to: [irenestory@q.com](mailto:irenestory@q.com) (Home phone: 307-634-8346)

**Deadline for Submission: March 1, 2015.**

### **I. How should a report/story be written?**

First of all, it should be readable. Biographies can be dry-as-dust or fascinating, depending upon how they are written. Work hard at making the first paragraph so interesting that the reader will want to read on. First impressions of people, written or live, are extremely important.

- A. Choose strong, vivid verbs, discriminating adverbs, and picture-making adjectives in order to provide a good description of your subject.
- B. Use conversation. It is easily read and therefore makes a stronger impression than does indirect reporting.
- C. Use "human interest" incidents. They are revealing of the life and times of the subject of your paper.
- D. Give the subject's educational philosophy. How did she feel about her profession? This is important.
- E. Be accurate. Give dates and sources of your information. These are not just interesting stories. They are biographies and that may be invaluable historically.
- F. Statistics are vital, but we want more than a tabulation of statistics.
- G. Make it a fun, interesting, enjoyable-to-read story of the teacher's life.

### **II. Where can I find my data?**

Sources for information on our pioneer women teacher include:

- A. Newspaper files
- B. Letter
- C. Diaries
- D. Educational Journals
- E. Scrapbooks
- F. Interviews with family
- G. Former students
- H. School officials
- I. Woman educator herself
- J. Woman Educator's own biography data sheet

### **III. What material should I get?**

- A. Place and date of birth
- B. Name of parents
- C. Ancestral background/family
- D. Character traits
- E. Woman educator's own family
- F. Friendships
- G. Travels
- H. Hobbies
- I. Education: dates/names of school attended
- J. Teaching experience: years, places, types of service
- K. Articles published
- L. Honors/awards
- M. Activities other than teaching
- N. Anecdotes, stories shared from the educator's life

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## IV. Necessary Inclusions

- A. Literary charm
- B. Human interest
- C. Accurate historical background
- D. Professional understanding
- E. Source: can be footnotes
- F. One clear picture of the teacher only, wallet-size if possible. For example, a picture taken on picture day at school would be great! If you wish the picture returned, send SASE.
- G. Length – no longer than 4 double-spaced pages. If you can, we would prefer the following:
  - 1. Two (2) single-spaced pages as you will have 2 pages in the book.
  - 2. Size 10 Times New Roman Font
  - 3. Send as an attachment after typing and saving your information as a Microsoft Word document.
  - 4. Send a hard copy with picture and permission slip.
- H. Signed written permission slip
- I. Mail to: Dr. Irene Story, 505 Star Valley Drive, Cheyenne, WY 82009.  
Send electronic copy to: [irenestory@q.com](mailto:irenestory@q.com) (Home phone: 307-634-8346)  
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### -----WRITTEN PERMISSION FOR PUBLICATION-----

I (your own name) \_\_\_\_\_ do hereby give to Alpha Xi State of Delta Kappa Gamma Society International the written permission to use the biography of (name of pioneer teacher) \_\_\_\_\_ which has not been copied verbatim or quoted from any copyrighted publication except by permission of the author or publisher.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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Signed \_\_\_\_\_ Date \_\_\_\_\_

*Please indicate a name and address of a person or persons that we can contact for further information or for sales of published copies. If the woman educator in the biography is still living, please include her address also.*

Names, addresses, phone numbers of contacts:

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Name and address of woman educator:

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